

Fees and Charges Checklist**Corporate and Service Objectives**

Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives?

Users of the Service

Is there sufficient understanding of our service users and their needs and wishes?

Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed?

Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.

Comparison with other providers

Is there a complete picture of competition and providers of similar services – including other Local Authorities?

Consultation

Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements?

Is wider community consultation appropriate for any of your charges? Has it been undertaken?

Performance Management

Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success?

Financial Considerations

Is the charge at a level to fully recover all costs or if is subsidised - why?

Have we considered all services for which we can / should charge a fee?

Are there any fees that we charge, that have not been included in the schedule?

Are we being radical in our approach to charging and are our charges cost effective?

Corporate Income Policy

Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.

Legal Considerations and Other Guidance

Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account?

Customer Access Review

Consider whether the CAR for your service includes any issues for specific fees.

				2012/13	2013/14	2013/14	2013/14			
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1	2	3	4	5	6	7	8	9	10	
Building Control	General	Building Regulations general enquires (first 60 minutes no charge thereafter £60.56 per hour or part thereof) NOTE: the hourly rate is reviewed regularly and may alter during the year at 7 days notice and subject to approval of Director responsible for Building Control and portfolio holder. Charges will change accordingly	N	£55.61	£60.56		£0 - no enquiries received in 2011/12	9%	Results from the Building (Local Authority Charges) Regulations 2010	M.LEGGATT
Building Control	General	Solicitors enquiries & other specialist advice	N	£27.81	£30.28		£280	9%	Based on outturn figures period 6: 2012/2013. Worked out based on hourly rate of £47.33 + VAT, and subject to change following review of hourly rate by BC Manager	M.LEGGATT
Building Control	General	Solicitors enquiries & other specialist advice	N	£55.61	£60.56		£120	9%	Based on outturn figures period 6: 2012/2013. Worked out based on hourly rate of £47.33 + VAT, and subject to change following review of hourly rate by BC Manager	M.LEGGATT
Building Control	General	Solicitors enquiries & other specialist advice	N	£55.61	£60.56		£60	9%	Most enquiries take between 30 minutes and 60 minutes. Based on outturn figures period 6: 2011/2012	M.LEGGATT

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Building Control	General	Where customer specifies the relevant application reference and no research is required, the charge for a certified true copy	N	£5.00	£5.00		£20.00	0%	Based on 4 requests per year	M.LEGGATT
Building Control	General	Where customer specifies the relevant application reference and no research is required, the charge for a photocopy of information subject to copyright	N	NA	£0		£0	#VALUE!	Electronic copies now sent	M.LEGGATT
Building Control	General	Production of Code for Sustainable Homes certificate (CSH)	N	£1,100	£1,350	subject to variation at discretion of BCM dependent on market conditions	£13,500	23%	Based on 10 plots at £1350 per plot. Charge increased to reflect full costs of service. Increase in unit costs resulting from analysis of resource expended servicing the request.*unit cost increased from £1100 to £1350	M.LEGGATT
Building Control	General	Production of Standard Assessment Procedure (SAP) - energy ratings	N	£269	£269	subject to variation at discretion of BCM dependent on market conditions	£6,725	0.0%	Based on 25 SAP ratings @ £269 per rating	M.LEGGATT

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Building Control	General	Fees for Building Regulations Fee Earning Work as defined by Building (Local Authority Charges) Regulations) 2010. Copy of charges scheme available in Building Control fees sheets available on internet	Y				£285,000		Setting of charges devolved to Director responsible for Building Control (and Chair of Planning Committee if variation exceeds 10%) Hourly rate reviewed Unit costs likely to rise by 5% approx but overall volume expected to fall	M LEGGATT
Building Control	General	Fire Risk Assessments	N		£850		£25,500		New consultancy service, based on 30full day assessments for LABC at £850 per assessment. Delays at LABC have resulted in postponing launch of service	M _LEGGATT
Building Control	General	Structural design	N	n/a new service	£60.56	Variable calculated on hourly rate	£2,840		New consultancy service based on 60 hours of work at £60.56 per hour incl VAT	M LEGGATT
Building Control	General	Administration /professional charges for dealing with dangerous structures	N	£60.56	£60.56		£605	0%	Based on £60.56 per hour INCL vat and an estimate of 10 hours NOTE: Charges only apply once owner is made aware of danger and has been given opportunity to remove it . No charges apply in 2011/12 to period 6	M LEGGATT

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Dover Museum	General	Adults	N	£3.50	£3.50		£29,000.00	0%	EU legislation meant that museum charges were introduced for local people last year. Whilst the membership scheme (visit and pay once – visit for free for the rest of the year) has seen considerable take up, it was felt when charges were reviewed that an increase in these charges would have a negative effect on the number of visits by local people.”	J IVESON
Dover Museum	General	Children	N	£2.25	£2.25			0%		J IVESON
Dover Museum	General	OAP	N	£2.25	£2.25			0%		J IVESON
Dover Museum	General	Family Day	N			Free				J IVESON
Dover Museum	General	Family Ticket (2 adults, 2 children)	N	£10.00	£10.00			0%		J IVESON
Dover Museum	General	Schools (per pupil)	N	£2.00	£2.00		£23,000.00	0%		J IVESON
Dover Museum	General	Schools Service: 2 hour workshop - Per Pupil	N	£2.75	£2.75			0%		J IVESON
Dover Museum	General	Talks and artefact handling (per pupil)	N	£1.25	£1.25			0%		J IVESON
Dover Museum	General	World War Two Festival (Schools) per pupil	N	£4.00	£4.00			0%		J IVESON
Dover Museum	General	Roman/Victorian/Tudor Festivals (Schools) per pupil	N	£5.00	£5.00			0%		J IVESON
Dover Museum	General	Talks (at Dover Museum)	N	£35.00	£35.00	per group	£250.00	0%	J IVESON	
Dover Museum	General	Talks (at Dover Museum) - Non-DDC Area	N	£2.25	£2.25	per person (minimum charge £35.00)		0%	J IVESON	
Dover Museum	General	Talks (other venues)	N	£35.00	£35.00	plus expenses		0%	J IVESON	
Dover Museum	General	Photo repro stills - TV, film Video	N	£35.00	£35.00	per image (UK/EC rights)		0%	J IVESON	
Dover Museum	General	Photo repro stills - TV, film Video	N	£60.00	£60.00	per image (Worldwide Rights)		0%	J IVESON	
Dover Museum	General	Photo repro stills - books/periodicals - commercial	N	£25.00	£25.00	per image		0%	J IVESON	
Dover Museum	General	Photo repro stills - books/periodicals academic and local history	N	£10.00	£10.00	per image		0%	J IVESON	

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Dover Museum	General	Photo repro stills - newspapers - local and regional	N	£20.00	£20.00	per image	£1,000.00	0%		J IVESON
Dover Museum	General	Photo repro stills - newspapers - national	N	£35.00	£35.00	per image		0%		J IVESON
Dover Museum	General	Photo repro stills - exhibition commercial	N	£20.00	£20.00	per image		0%		J IVESON
Dover Museum	General	Photo repro stills - exhibition non commercial	N	£12.00	£12.00	per image		0%		J IVESON
Dover Museum	General	Film and video broadcast - regional one use	N	£3.00	£3.00	per second		0%		J IVESON
Dover Museum	General	Film and video broadcast - regional continuing use	N	£5.00	£5.00	per second		0%		J IVESON
Dover Museum	General	Film and video broadcast - network one use, one country	N	£7.00	£7.00	per second		0%		J IVESON
Dover Museum	General	Film and video broadcast - network continuing use, one country	N	£10.00	£10.00	per second		0%		J IVESON
Dover Museum	General	Film and video broadcast - network continuing use, EC region	N	£12.50	£12.50	per second		0%		J IVESON
Dover Museum	General	Film and video broadcast - network continuing use, world	N	£16.00	£16.00	per second		0%		J IVESON
Dover Museum	General	Film and video broadcast - commercials etc. (world)	N	£32.00	£32.00	per second	0%		J IVESON	

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Environmental Health	Unsound Food Certificates	Not exceeding 1 metric tonne	N	£101.50	£101.50	plus disposal charge	£101.50	0%	Increase in line with inflation	D CROUCHER
Environmental Health	Unsound Food Certificates	Exceeding 1 metric tonne	N	£205.00	£205.00	plus disposal charge	£615	0%	Increase in line with inflation	D CROUCHER
Environmental Health	Port Health	Ship Sanitation Certificate	Y			Fees between £70 and £500 varies depending on tonnage and passenger capacity.	£10,000		Statutory fee - set by APHA	D CROUCHER
Environmental Health	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£15	£15	Documentary Check A	£30	0%	New Legislation. Statutory fee. Level not dictated by legislation - figures set are based on those charged at Felixstowe & Southampton Port	D CROUCHER
Environmental Health	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£50	£50	Documentary Check B	£100	0%	New Legislation. Statutory fee. Level not dictated by legislation - figures set are based on those charged at Felixstowe & Southampton Port	D CROUCHER
Environmental Health	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£100	£100	Sampling Check plus £40 Courier (if required) plus analyst fees	£100	0%	New Legislation. Statutory fee. Level not dictated by legislation - figures set are based on those charged at Felixstowe & Southampton Port	D CROUCHER

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Environmental Health	Port Health	Imported Food Examinations. Commission Regulation (EC) No 1152/2009	Y	£15	£15	Documentary Check A	£1,650	0%	New Legislation. Statutory fee. Level not dictated by legislation - figures set are based on those charged at Felixstowe & Southampton Port	D CROUCHER
Environmental Health	Port Health	Imported Food Examinations. Commission Regulation (EC) No 1152/2009	Y	£50	£50	Documentary Check B	£2,300	0%	New Legislation. Statutory fee. Level not dictated by legislation - figures set are based on those charged at Felixstowe & Southampton Port	D CROUCHER
Environmental Health	Port Health	Imported Food Examinations. Commission Regulation (EC) No 1152/2009	Y	£100	£100	Sampling Check plus £40 Courier (if required) plus analyst fees	£1,000	0%	New Legislation. Statutory fee. Level not dictated by legislation - figures set are based on those charged at Felixstowe & Southampton Port	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£40	£40	Endorsement of Cert up to 5 certs	£360	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£60	£60	6-10 certs	£0	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£70	£70	11-20 certs	£0	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER

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Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£80	£80	21+ certs	£0	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£20	£20	Bilateral Agreements. Cert for 5	£200	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£35	£35	6-10 certs	£0	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£45	£45	11-20 certs	£0	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Y	£55	£55	21+ certs	£0	0%	New legislative requirement - Fee set via Bench Marking with APHA/MMO - APHA	D CROUCHER
Environmental Health	Organic Food Certificates	Organic Products (import from Third Countries Regulations 2003)	Y	£45	£45		£12,600	0%	Income figure based on previous 12 months income.	D CROUCHER

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Environmental Health	Pest Control	Business premises	N	£84	£33	per hour plus materials		-61%	New contract concession, drawn up in joint procurement exercise with Shepway & Thanet, came in to place on 01st July 2012. DDC no longer pays for a Pest Control Contract and receives 50% of all income the contractor brings in above £8333. This represents an overall saving of at least £17500 based on previous years figures.	D CROUCHER	
Environmental Health	Pest Control	Domestic premises (all treatments except rats and mice)	N	£68.00	£33.00	Rats, mice, fleas, insects & bedbugs all same charge as detailed in row 34, No reduction for benefits		-51%		D CROUCHER	
Environmental Health	Pest Control	Domestic treatment of rats & mice	N	£44	£33	As above		-25%		D CROUCHER	
Environmental Health	Pest Control	Pest Control Callout fee	N	£10.50	£0.00	No longer any call out fee. Visit only undertaken if treatment paid for		-100%		Charge removed as new contractor only goes out to treat rather than survey	D CROUCHER
Environmental Health	Pest Control	Wasps		N/A	£16.52					Priced reduced to £16.52 under new contract concession	D CROUCHER
Environmental Health	Pest Control	Domestic premises (rats, mice, fleas, insects & bedbugs)			£33.00					Reduced charges under new contract concession	D CROUCHER

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Environmental Health	Pest Control	Out of hours call out fee	N	N/A	£40.00	Out of hours call out rate plus species treatment charges detailed above.			Charge made by contractor under new contract concession drawn up in joint procurement exercise with Shepway & Thanet as detailed in CMT 09/01/12	D CROUCHER
Environmental Health	Dog Control	Removal of stray dogs to kennels	Y	£25	£25		£2,750	0%	Statutory fee. Projected income based on dogs reclaimed in previous years	D CROUCHER
Environmental Health	Dog Control	Out of hours Dog Collection	N	£25	£40		£480	60%	In line with Shepway Charges. Charge is towards covering kennelling late fee (£25) plus Shepway Handyman costs (collection and transportation)	D CROUCHER

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Environmental Health	Private Water Supplies	Risk Assessment		£500	£500		£0	0%	Statutory fee - new charges as legislation only came into effect in 2010	D CROUCHER
Environmental Health	Private Water Supplies	Sampling		£100	£100		£0	0%		D CROUCHER
Environmental Health	Private Water Supplies	Investigation		£100	£100		£0	0%		D CROUCHER
Environmental Health	Private Water Supplies	Granting an Authorisation		£100	£100		£0	0%		D CROUCHER
Environmental Health	Private Water Supplies	Analysing a Sample under Reg 10		£25	£25		£0	0%		D CROUCHER
Environmental Health	Private Water Supplies	Analysing a sample (Check Monitoring)		£100	£100		£0	0%		D CROUCHER
Environmental Health	Private Water Supplies	Analysing a Sample (Audit monitoring)		£500	£500		£0	0%		D CROUCHER
Environmental Health	Contaminated Land Enquiry	Up to 250m distance	N	£70	£72		£452	3%	Increase in line with inflation	D CROUCHER
Environmental Health	Contaminated Land Enquiry	Up to 500m distance	N	£136	£140		£280	3%	Increase in line with inflation	D CROUCHER

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Environmental Health	Environmental Protection Act 1990 - Air Pollution	Initial Application Fee (Standard)	Y			Charges advised by DEFRA	£0	0%	Statutory fee	D CROUCHER
Environmental Health	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Standard) including partial transfer and surrender fees for LA-IPPC	Y							D CROUCHER
Environmental Health	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Sections 10 and 11)	Y							D CROUCHER
Environmental Health	Environmental Protection Act 1990 - Air Pollution	Annual Subsistence Charge (Standard)	Y			Charges advised by DEFRA	£14,100	0%	No increase in statutory charges. Presumption based on no new permit applications coming in.	D CROUCHER

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Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 140 litre bin	N	£33.30	£33.30	10	£333	0%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 180 litre bin	N	£43.00	£45.00	50	£2,250	5%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin	N	£43.00	£44.30	50	£2,215	3%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 360 litre bin	N	£66.00	£69.99	10	£700	6%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 660 litre bin	N	£220.00	£235.00	10	£2,350	7%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 1100 litre bin	N	£250.00	£262.00	10	£2,620	5%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 55l Black Box or Blue Box	N	£7.95	£7.95	50	£398	0%	New charge following introduction of containerised service	M PILE

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Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 60l Blue Bag	N	£3.75	£3.95	50	£198	5%	New charge following introduction of containerised service	M PILE

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Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 23l Kerbside Caddy for food collections	N	£7.95	£7.95	50	£398	0%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of 7l Kitchen Caddy for food collections	N	£4.50	£4.50	150	£675	0%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Supply & Delivery of Container 'Launch Pack' (2 WB, 2 Food + Box)	N	£69.00	£71.95	100	£7,195	4%	New charge following introduction of containerised service	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Green Waste Collections; Annual Subscription for up to 6 sacks	N	£40.00	£41.00	5000	£205,000	3%	Inflation increase in contract costs	M PILE
Recycling & Waste Collections	Domestic Recycling & Refuse Collection	Green Waste Collections; Supply & Delivery of 60l Reusable Garden Waste Sack	N	£3.75	£3.50	50, supply only, not delivered	£175	-7%	Purchase of additional sacks not included in green waste service	M PILE

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Recycling & Waste Collections	Domestic Refuse	Bulk Domestic Waste - Collection (charge for 5 items)	Y	£28.00	£30.00	930	£28,000	7%	Inflation increase	M PILE
Recycling & Waste Collections	Domestic Refuse	Bulk Domestic Waste, Abortive Visit	Y	£28.00	£30.00			7%	New Charge	M PILE
Recycling & Waste Collections	Domestic Refuse	Bulk Domestic Waste, Additional Items	Y	£5.00	£5			0%	New Charge	M PILE

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Leisure Facilities	Deal Pier Fishing	Daytime (08:00 to 22:00 hours April-November, 08:00 to 18:00 hours December-March) - adult	N	£5.30	£5.50		£40,000	4%	Generally in line with inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Deal Pier Fishing	Daytime (08:00 to 22:00 hours April-November, 08:00 to 18:00 hours December-March) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£2.70	£2.80	4%		R POLLARD		
Leisure Facilities	Deal Pier Fishing	Daytime (08:00 to 22:00 hours April-November, 08:00 to 18:00 hours December-March) - handlines	N	£1.25	£1.30	4%		R POLLARD		
Leisure Facilities	Deal Pier Fishing	Evening (17:00 to 22:00 hours April-November, 13:00-18:00 hours December-March) - adult	N	£3.80	£3.90	3%		R POLLARD		

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Deal Pier Fishing	Evening (17:00 to 22:00 hours April-November, 13:00-18:00 hours December-March) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£1.90	£2.00		see page above for details	5%	Generally in line with inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Deal Pier Fishing	Night Time (22:00 to 06:00 hours) - adult	N	£7.40	£7.70	4%		R POLLARD		
Leisure Facilities	Deal Pier Fishing	Night Time (22:00 to 06:00 hours) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£4.20	£4.40	5%		R POLLARD		
Leisure Facilities	Deal Pier Fishing	Combined 'Day and Night' Ticket - adult	N	£9.50	£9.80	3%		R POLLARD		

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Deal Pier Fishing	Combined 'Day and Night' Ticket - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£6.30	£6.50		see page above for details	3%	Generally in line with inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Hire of Pier	Per night booking	N	£170.00	£175.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Adult	N	£59.00	£61.00		Retained by English Landscapes	3%	Inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - OAP	N	£59.00	£61.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Junior	N	£29.50	£30.50			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Visitors green fees per game 21 ends (per game per person) Per game (per set – 4 woods and 1 Jack)	N	£2.80	£3.00			7%		R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Junior Rates	N	£19.00	£19.60		Retained by English Landscapes	3%	Inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Midweek Half Day	N	£50.50	£52.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Midweek Full Day	N	£59.00	£61.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Saturday afternoon/ evening	N	£59.00	£61.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Saturday/all day	N	£59.00	£61.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Sunday/Bank Holiday Half Day	N	£59.00	£61.00			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Cricket Pitch Hire: Sunday/Bank Holiday All Day	N	£59.00	£61.00			3%		R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Sports - Parks and Recreation Grounds	Football - Pitch Hire: Adult	N	£47.50	£49.00		Retained by English Landscapes	3%	Inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Football - Pitch Hire: Juniors	N	£19.00	£19.50			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Netball	N	£23.00	£23.75			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Tennis - Adult (per court per hour)	N	£4.40	£4.55		Retained by English Landscapes	3%	Inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Tennis - Junior (per court per hour)	N	£1.50	£1.55			3%		R POLLARD
Leisure Facilities	Sports - Parks and Recreation Grounds	Tennis - OAP (per court per hour)	N	£1.50	£1.55			3%		R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Parks	Standard Hire Event	N	£140.00	£144.25		£18,000.00	3%	Generally in line with Inflation and to ensure fees are comparable with similar facilities/other authorities	R POLLARD
Leisure Facilities	Parks	Deposit	N	£180.00	£185.00			3%		R POLLARD
Leisure Facilities	Parks	Small Commercial Event - Operating Day	N	£140.00	£144.25			3%		R POLLARD
Leisure Facilities	Parks	Small Commercial Event - Non-Operating Day	N	£34.00	£35.00			3%		R POLLARD
Leisure Facilities	Parks	Small Commercial Event - Deposit	N	£610.00	£630.00			3%		R POLLARD
Leisure Facilities	Parks	Large Commercial Event - Operating Day	N	£455.00	£470.00			3%		R POLLARD
Leisure Facilities	Parks	Large Commercial Event - Non-Operating Day	N	£75.00	£77.50			3%		R POLLARD
Leisure Facilities	Parks	Large Commercial Event - Deposit	N	£930.00	£960.00			3%		R POLLARD
Leisure Facilities	Parks	Mobile Exhibition - Per Day	N	£61.00	£63.00			3%		R POLLARD
Leisure Facilities	Parks	Mobile Exhibition - Deposit	N	£180.00	£185.00			3%		R POLLARD
Leisure Facilities	Parks	Community Event or Event run by a registered charity - Per day	N	£44.00	£45.50			3%		R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Parks	Community Event or Event run by a registered charity - Per deposit	N	£180.00	£185.00			3%		R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Leisure Facilities	Parks	Administration Fee for Small Commercial Event				TBC			Introduction of a new administration fee	R POLLARD
Leisure Facilities	Parks	Administration Fee for Large Commercial Event				TBC			Introduction of a new administration fee	R POLLARD
Leisure Facilities	Parks	Administration Fee for Community Event or Event run by a registered charity				TBC			Introduction of a new administration fee	R POLLARD
Leisure Facilities	Parks	Commemorative Trees	N	£195.00	£200.00		£800.00	3%	Inflation.	R POLLARD
Leisure Facilities	Parks	Memorial Benches	N	£145.00	£150.00		£2,500.00	3%	Inflation	R POLLARD
Leisure Facilities	Parks	Commemorative Plaques	N	£180.00	£185.00		£1,295.00	3%	Inflation	R POLLARD
Cemetery	General	Maintenance	N	£46.00	£47.50		£950.00	3%	Inflation	R POLLARD
Cemetery	General	Maintenance and Planting	N	£97.00	£100.00		£2,000.00	3%	Inflation	R POLLARD
Cemetery	General	Purchase of Grave Space - Adult (This fee will be doubled for non residents)	N	£550.00	£565.00		£26,000.00	3%	Inflation	R POLLARD
Cemetery	General	Purchase of Grave Space - Child under 12 years (This fee will be doubled for non residents)	N	£165.00	£173.00		£345.00	5%	Inflation and to ensure fees remain comparable with other authorities - increase in income based on 2 child graves sold in 2010/11	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Cemetery	General	Purchase of Cremation Grave/Ashes Plot (This fee will be doubled for non residents)	N	£165.00	£173.00		£1,400.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Use of Chapel	N	£135.00	£140.00		£3,500.00	4%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Garden of Remembrance - right to erect a tablet	N	£80.00	£82.00		£165.00	3%	Inflation	R POLLARD
Cemetery	General	Interment of Ashes (excluding caskets or urns)	N	£165.00	£173.00		£345.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Search in Burial Register (to be charged when time involved exceeds one hour)	N	£35.00	£36.00		£144.00	3%	Inflation	R POLLARD
Cemetery	General	Right to erect a memorial not exceeding 1.06 metres in height, 0.76 metres in width and 0.45 metres in depth	N	£145.00	£150.00		£14,450.00	3%	Inflation	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Cemetery	General	Vase not exceeding 0.30 metres in height or tablet not exceeding 0.25 metres (including a tablet for a stillborn child) with only the name or initials, date of death and age of person inscribed	N	£70.00	£73.00		£150.00	4%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Right to place on any flagstone, headstone, kerbstone, borderstone, inscribed vase, tablet or monument, each further inscription	N	£63.00	£65.00		£3,900.00	3%	Inflation	R POLLARD
Cemetery	General	Replacement of a headstone with a new headstone	N	£32.00	£33.00		£66.00	3%	Inflation	R POLLARD
Cemetery	General	Right to place kerb (depending upon location within cemetery			£350.00		£1,00.00		Introduction of a new fee	

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Cemetery	General	Interment of cremated remains in any grave	N	£165.00	£173.00		£6,000.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Cemetery	General	Interment of a stillborn child or child under 6 months	N	£52.00	£53.00		£320.00	2%	Inflation	R POLLARD
Cemetery	General	Interment of a child exceeding 6 months but under 12 years	N	£225.00	£230.00		£231.00	2%	Inflation	R POLLARD
Cemetery	General	Interment of an adult or child exceeding 12 years: single depth - new grave	N	£660.00	£695.00		£18,900.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Interment of an adult or child exceeding 12 years: single depth - reopen	N	£532.00	£565.00		£27,000.00	6%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Interment of an adult or child exceeding 12 years: double depth - new grave	N	£765.00	£800.00		£19,900.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Interment of an adult or child exceeding 12 years: double depth - reopen	N	£663.00	£705.00		£1,410.00	6%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	Interment of an adult or child exceeding 12 years: triple depth	N	£975.00	£1,025.00		£3,075.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Cemetery	General	Laying Down of Unsafe Memorials Or Making Memorials Safe	N	£95.00	£100.00		£3,300.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	One Off Contribution For Maintenance For Coffin Burials	N	£190.00	£200.00		£20,200.00	5%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Cemetery	General	One Off Contribution For Maintenance For Cremated Remains	N	£75.00	£77.00		£3,500.00	3%	Inflation	R POLLARD
Cemetery	General	Additional Fees Saturday Morning	N			150% of Usage Fee	£515.00		Comparable with other authorities, charged increase for Saturday	R POLLARD
The above charges apply where the person to be interred is, or immediately before death was a resident in the Dover District Council area, or in the case of a stillborn child, where the parents (or one of them) are residents of the District. In all other cases, with the exception of burials in previously purchased graves, the charges will be doubled.										
Foreshore	Beach Plot Charges	Walmer Beach Plot	N	£210.00	£220.00		£12,320.00	5%	Inflation and to reflect demand	R POLLARD
Foreshore	Beach Plot Charges	Deal/Walmer Commercial Plot	N	£135.00	£140.00		£3,100.00	4%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Foreshore	Beach Plot Charges	Walmer Boat Storage Compounds	N	£90.00	£93.00		£500.00	3%	Inflation	R POLLARD
Foreshore	Beach Plot Charges	St Margaret's Plot	N	£180.00	£185.00		£1,480.00	3%	Inflation	R POLLARD
Foreshore	Beach Plot Charges	Kingsdown Plot	N	£160.00	£165.00		£4,125.00	3%	Inflation	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Foreshore	Beach Plot Charges	Extra Boat on Plot	N	£70.00	£73.00		£145.00	4%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Foreshore	Boat Licence	Pleasure Boat (one year)	N	£90.00	£93.00		£185.00	3%	Inflation	R POLLARD
Leisure Facilities	Beach Huts	St Margaret's Bay - Annual	N	£815.00	£855.00		£11,970.00	5%	Inflation, to reflect demand and to ensure fees remain comparable with other authorities	R POLLARD
Leisure Facilities	Beach Huts	The Endeavour Centre - Daily	N	£30.00	£31.00		£185.00	3%	Inflation	R POLLARD
Leisure Facilities	Sandwich Quay	Long stay moorings (minimum 3 months) - Residents	N	£2.65	£2.80		£4,800.00	6%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Leisure Facilities	Sandwich Quay	Long stay moorings (minimum 3 months) - Non-Residents	N	£3.50	£4.00		£3,060.00	14%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Leisure Facilities	Sandwich Quay	Short Stay Moorings (maximum 28 days)	N	£13.50	£14.00		£556.00	4%	Inflation and to ensure fees remain comparable with other authorities	R POLLARD
Licensing and Registration	Registration	Permit to site tables and chairs on pavement (including variations)	N			Actual Cost varies	£6,200.00	3%	Actual Cost, various sites at different rates to have tables, etc on DDC land	R POLLARD
Leisure Facilities	Beach Huts	Beach Hut Plots	N	£290.00	£305.00		£7,000.00	5%	Inflation, to reflect demand and to ensure fees remain comparable with other authorities	R POLLARD
Leisure Facilities	Amendment to Annual Licence	Administration Fee for amending, transferring or suspending Annual Licence			£50.00		£500.00		Introduction of a new administration fee	

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Property	Filming on DDC land	Fee per Day	N	£485.00	£500.00		£500.00	3%	Inflation	R POLLARD
Property	Filming on DDC land	Fee per Hour	N	£81.50	£85.00		£1,500.00	4%	Inflation	R POLLARD
Property	Statutory Street Naming and Numbering	Registering a New Property Address	N	£100.00	£105.00		£5,150.00	5%	Inflation	R POLLARD
Property	Statutory Street Naming and Numbering	New Street or Building Comprising 2-10 units	N	£200.00	£205.00			3%	Inflation	R POLLARD
Property	Statutory Street Naming and Numbering	New Street or Building Comprising 11-20 units	N	£300.00	£310.00			3%	Inflation	R POLLARD
Property	Statutory Street Naming and Numbering	Each property in excess of 20 units, will be £300 plus £15.00 per additional property up to a maximum charge of £450.00 (30+ units)	N	£300.00	£310.00	Each property in excess of 20 units, will be £310 plus £15.00 per additional property up to a maximum charge of £465.00 (30+ units)		3%	Inflation	R POLLARD
Property	Statutory Street Naming and Numbering	Changing Street Name	N	£500.00	£515.00			3%	Inflation	R POLLARD

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Property	Non Statutory Street Naming and Numbering	Administration Fee for undertaking Non Statutory Function Street Naming and Numbering	N	£50	£52		£4,635	3%	Inflation	R POLLARD

			2012/13	2012/13	2012/13	2013/14	2013/14	2013/14	2013/14		2013/14		2013/14		
Service	Detail	Narrative	Amount of penalty if paid within 10 days	Full amount of penalty - 14 days	Maximum penalty on conviction	Proposed Amount of penalty if paid within 10 days	Units / comments	Proposed Full amount of penalty - 14 days	Units / comments	% change	Maximum penalty on conviction	% change	Total Expected Income	Justification for charge levels	Service Manager
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
Environmental Health	S94 Environmental Protection Act 90	Failure to comply with a street litter control notice	£70.00	£115	£2,500		No longer applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy.	£100	Standard default levels as laid down in legislation (in accordance with DDC FPN Operational Policy)	-13%	£2,500	0%		These figures are standard default levels laid down in respective legislation. The charges were used to calculate income and part fund the new Environmental Crime Team. Anticipated income is estimated figure over all FPNs. This includes allocation of a percentage of income to the contractor which was factored in to the Cabinet Report of 11th June detailing how the service will be funded.)	D CROUCHER
Environmental Health	S92 Environmental Protection Act 90	Failure to comply with a litter clearing notice	£70.00	£115	£2,500			£100		-13%	£2,500	0%			D CROUCHER
Environmental Health	S34 Environmental Protection Act 90	Failure to produce waste documents	£180	£315	£300			£300		-5%	£5,000	0%			D CROUCHER
Environmental Health	S5 Control of Pollution (amendment) Act 1989	Failure to produce authority to transport waste	£180	£315	£5,000			£300		-5%	£5,000	0%			D CROUCHER
Environmental Health	S46/47 Environmental Protection Act '90	Failure to comply with a waste receptacles notice (commercial)	£70	£115	£1,000			£100		-13%	£1,000	0%			D CROUCHER
Environmental Health	s46 Environmental Protection Act 1990	Failure to comply with a waste receptacles notice (domestic)	£70	£115	£1,000			£60		-48%	£1,000	0%			D CROUCHER
Environmental Health	S7 Health Act 2006	Smoking in a smoke free premises or vehicle	£30	£50	£200	£30	Paid within 15 days	£50	Paid within 29 days	0%	£200	0		Set by statute	D CROUCHER
Environmental Health	S6 Health Act 2006	Failure to display no smoking signs in smoke free premises or vehicles	£150	£200	£1,000	£150.00	Paid within 15 days	£200	Paid within 29 days	0%	£1,000	0%		Set by statute	D CROUCHER

			2012/13	2012/13	2012/13	2013/14	2013/14	2013/14	2013/14		2013/14		2013/14		
Service	Detail	Narrative	Amount of penalty if paid within 10 days	Full amount of penalty - 14 days	Maximum penalty on conviction	Proposed Amount of penalty if paid within 10 days	Units / comments	Proposed Full amount of penalty - 14 days	Units / comments	% change	Maximum penalty on conviction	% change	Total Expected Income	Justification for charge levels	Service Manager
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
Environmental Health	S4 Noise Act 1996	Noise from dwellings exceeding the permitted level (defined in the Act)	£50	£100				£100		0%	£1,000	0%	£33,750	These figures are standard default levels laid down in respective legislation. The charges were used to calculate income and part fund the new Environmental Crime Team. Anticipated income is estimated figure over all FPNs. This includes allocation of a percentage of income to the contractor which was factored in to the Cabinet Report of 11th June detailing how the service will be funded.)	D CROUCHER
Environmental Health	S4A Noise Act 1996	Noise from licensed premises exceeding the permitted level (defined in the Act)		£500				£500		0%	£5,000	0%			D CROUCHER
Environmental Health	S6 Clean Neighbourhoods & Env Act 2005	Nuisance Parking (exposing vehicles for sale on a road or repairing vehicles on a road)						£100			£2,500	£0			D CROUCHER
Environmental Health	s.88(1) Environmental Protection Act 1990	Litter						£75	Standard default levels as laid down in legislation (in accordance with DDC FPN Operational Policy)		£2,500	£0			D CROUCHER
Environmental Health	Sch. 3A para 7. EPA '90	Unauthorised distribution of literature on designated land						£75			£2,500	0			D CROUCHER
Environmental Health	s.43 Anti-Social Behaviour Act 2003	Graffiti and fly posting						£75			£2,500	0			D CROUCHER
Environmental Health	s.2A Refuse Disposal (Amenity) Act 1978	Abandoning a vehicle						£200			£2,500	0			D CROUCHER
Environmental Health	s.73 CNEA '05	Failure to nominate key holder (within an alarm notification area) or to notify the LA in writing of nominated keyholder's details						£75			£1,000	0			D CROUCHER
Environmental Health	s.3 Dogs (Fouling of Land) Act 1996	Failure to remove dog faeces forthwith						£50			£1,000	0	D CROUCHER		

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Legal	General	Engrossments (Right to Buy – Leasehold Transactions)	N	£37.00	£40		£400	8%	Anticipated increase in Right to Buy applications	H RUDD / G ORMISTON
Legal	General	Notice of Transfer /Mortgage	N	£75.00	£75.00		£1,125.00	0%	Bring into line with private sector charging	H RUDD / G ORMISTON
Legal	General	All charges for legal professional work being met by third parties	N	£10,000.00	£15,000.00	Charge out rate for external legal work £205 per hr based on KCC rates	£15,000.00	50%	To reflect this year's actuals & to remain competitive.	H RUDD / G ORMISTON

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Land Charges	General	Requisition for Search (LLC1)	N	£27.00	£27.00		£150,000 in total for Land Charges	0%	CON references relate to the conveyancing fees. Costs recoverable over a three year period.	L COOKE
Land Charges	General	Optional Printed Enquiry (in Part 2 of Con 29)	N	£14.00	£14.00			0%		L COOKE
Land Charges	General	Any Additional Enquiry submitted	N	£15.00	£15.00			0%		L COOKE
Land Charges	General	Search in respect of any extra parcel of land	N	£12.00	£13.00			8%		L COOKE
Land Charges	General	Conveyancing Form (CON29R)	N	£80.00	£87.00			9%		L COOKE
Land Charges	General	CON29R Q1.1(a,b,c,d,e)	N	£2.50	£3.00			20%		L COOKE
Land Charges	General	CON29R Q1.1(f,g,h)	N	£5.50	£6.00			9%		L COOKE
Land Charges	General	CON29R Q1.2	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q2(a)	N	£1.50	£1.50			0%		L COOKE
Land Charges	General	CON29R Q2(b,c,d)	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q3.1	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q3.2	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q3.3(a,b)	N	£0.00	£0.00			33%		L COOKE
Land Charges	General	CON29R Q3.4 (a,e,f)	N	£1.50	£2.00			20%		L COOKE
Land Charges	General	CON29R Q3.4 (b,c,d)	N	£2.50	£3.00			0%		L COOKE
Land Charges	General	CON29R Q3.5	N	£4.00	£4.00			20%		L COOKE
Land Charges	General	CON29R Q3.6	N	£2.50	£3.00			0%		L COOKE
Land Charges	General	CON29R Q3.7	N	£18.00	£18.00			0%		L COOKE
Land Charges	General	CON29R Q3.8	N	£4.00	£4.00			0%		L COOKE
Land Charges	General	CON29R Q3.9	N	£2.50	£2.50			0%		L COOKE
Land Charges	General	CON29R Q3.10(a)	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q3.10(b)	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q3.11	N	£2.00	£2.00			0%		L COOKE
Land Charges	General	CON29R Q3.12(a,b(ii))	N	£2.50	£2.50			0%		L COOKE
Land Charges	General	CON29R Q3.12(b(i),c)	N	£2.50	£2.50			0%		L COOKE
Land Charges	General	CON29R Q3.13	N	£2.50	£3.00			20%		L COOKE
Land Charges	General	CON29R Administration Fee plus Question fees	N	£18.00	£18.00		0%	L COOKE		

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Land Charges	General	Personal Search Land Charges Register	Y	£0.00	£0.00					L COOKE

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Charges inc VAT	Proposed Charges inc VAT (where applicable)	Units / comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Electoral Services	Representation of the People Acts and the Electoral Administration Act	Purchase of Register of Electors and copies of Election documents	Y	£0.00	£0.00				Statutory fee structure therefore no change.	L COOKE
Miscellaneous	General	Photocopy of Documents: Copies per page	N	£0.10	£0.10			0%	NA	L COOKE
Miscellaneous	General	Byelaws – per copy	N						NA	L COOKE
Miscellaneous	Access to Information and Data Protection Acts	Inspection of list of background papers	Y	£0.00	£0.00		£0.00		NA	M.WEIR
Miscellaneous	Access to Information and Data Protection Acts	Inspection of each set of documents	Y	£2.50	£2.50		£0.00		None expected	M.WEIR
Miscellaneous	Access to Information and Data Protection Acts	Inspection of personal data	Y	£10.00	£10.00		£50.00	0%	Level of income expected to be maintained following requests from Shelter	M.WEIR

				2012/13	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT (where applicable)	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	
Housing	Garages	Standard garages to Council tenants	N	£9.88	10.37	£188,806.80	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages	Gateway, Harold Street, Dover area	N	£9.88	10.37	£7,552.27	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages	Sunny Corner	N	£9.88	10.37	£2,157.79	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages	Pencester Court	N	£9.88	10.37	£1,618.34	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages	Garage Plots (per annum)	N	£118.28	124.19	£20,119.43	5%	plus 5% inflation	P WHITFIELD
Housing	Garages let at full market rent	The Gateway, Dover	N	£17.10	17.96	£10,270.26	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Pencester Court, Dover	N	£15.32	16.09	£17,565.91	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Harold Street Area, Dover	N	£15.32	16.09		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Military Road, Dover	N	£12.75		£0.00	-100%	Garages no longer in use	P WHITFIELD
Housing	Garages let at full market rent	Mount Road, Dover	N	£9.88	10.37	£8,631.17	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	George Street, Dover	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD

				2012/13	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT (where applicable)	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	
Housing	Garages let at full market rent	Edgar Road, Dover	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Other Estates, Dover	N	£9.88	10.37	£274,040	5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Wilton Close, Deal	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Other Estate, Deal	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Sandwich	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	St Margaret's	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Capel-le-Ferne	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Temple Ewell	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD
Housing	Garages let at full market rent	Other Rural Areas	N	£9.88	10.37		5%	To achieve consistency of charge and increase charge by 5%	P WHITFIELD

				2012/13	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT (where applicable)	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	
Private Sector Housing	HMO Licensing	Initial application fee to licence an HMO.	Y	£630	£650 for up to 10 habitable rooms plus £36 for each habitable room above 10	£1,000	3%	3% increase to reflect inflation	R KENNEDY
Private Sector Housing	HMO Licensing	Fee for Licence renewal	Y	£380	£420 for up to 10 habitable rooms plus £25 for each habitable room above 10	£5,000	10%	10% increase to reflect 3% inflation and to take account of the additional work that was not foreseen with the renewal of a license.	R KENNEDY
Private Sector Housing	HMO Licensing	Fee for Amendments to Licence	Y	£65	£100	£100	54%	It is felt that a flat fee to amend a license is a more accurate reflection of the work required than a £65 for each amendment on a licence. In practice amendments to a licence is normally to only one aspect of the licence and the current cost of £65 does not reflect the true cost of the work involved.	R KENNEDY

				2012/13	2013/14	2013/14	2013/14			
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1	2	3	4	5	6	7	8	9	10	
Licensing	Personal Licences	Grant or Renewal	Y	£37.00	£37.00	89	£3,293	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Personal Licences	Change of Name or Address	Y	£10.50	£10.50	20	£210	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Personal Licences	Theft, Loss etc	Y	£10.50	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Theft, Loss etc	Y	£10.50	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Change of Name or Address	Y	£10.50	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Change of Club Rules	Y	£10.50	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Vary DPS	Y	£23.00	£23.00	63	£1,449	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Transfer Licence	Y	£23.00	£23.00	17	£391	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Interim Authority	Y	£23.00	£23.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Notification Interest	Y	£21.00	£21.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Licensing	Premises & Club Licences	Provisional Statement	Y	£315.00	£315.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Minor Variation	Y	£89.00	£89.00	7	£623	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100.00	£100.00	7	£700	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190.00	£190.00	10	£1,900	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315.00	£315.00	2	£630	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450.00	£450.00	1	£450	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635.00	£635.00	1	£635	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Annual Fee NDR Band A	Y	£70.00	£70.00	84	£5,880	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Annual Fee NDR Band B	Y	£180.00	£180.00	275	£49,500	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Licensing	Premises & Club Licences	Annual Fee NDR Band C	Y	£295.00	£295.00	35	£10,325	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Annual Fee NDR Band D	Y	£320.00	£320.00	10	£3,200	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Premises & Club Licences	Annual Fee NDR Band E	Y	£350.00	£350.00	15	£5,250	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Licensing	Large Scale Events	Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000.00	£1,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000.00	£2,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000.00	£4,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000.00	£8,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000.00	£16,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000.00	£24,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Licensing	Large Scale Events	Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000.00	£32,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000.00	£40,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000.00	£48,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000.00	£56,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Number in Attendance at any one time: 90,000 and over	Y	£64,000.00	£64,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500.00	£500.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Licensing	Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000.00	£1,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000.00	£2,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000.00	£4,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000.00	£8,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000.00	£12,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000.00	£16,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	
Licensing	Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000.00	£20,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000.00	£24,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000.00	£28,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Large Scale Events	Annual fee 90,000 and over	Y	£32,000.00	£32,000.00	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Temporary Event Notices	New Notice	Y	£21.00	£21.00	167	£3,507	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher
Licensing	Temporary Event Notices	Theft, Loss etc	Y	£10.50	£10.50	0	£0	0%	Charges set by Central Government under Licensing Act 2003. Projected assuming no change in fees	D Croucher

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Small Society Lotteries	Registration Fee	Y	£40	£40	19	£760	0%	Charges set by Central Government . Projected assuming no change in fees	D Croucher	£40
Licensing	Small Society Lotteries	Annual Fee	Y	£20	£20	94	£1,880	0%	Charges set by Central Government . Projected assuming no change in fees	D Croucher	£20
Licensing	Bingo Club	Licence Application	N	£3,500	£3,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£3,500
Licensing	Bingo Club	Annual Fee	N	£950	£950	2	£1,900	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,000
Licensing	Bingo Club	Application to Vary	N	£1,750	£1,750	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,750
Licensing	Bingo Club	Application to Transfer	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Bingo Club	Application for Reinstatement	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Bingo Club	Application for Provisional Statement	N	£3,500	£3,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£3,500
Licensing	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Bingo Club	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Bingo Club	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Betting Premise (excluding Tracks)	Licence Application	N	£3,000	£3,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£3,000
Licensing	Betting Premise (excluding Tracks)	Annual Fee	N	£575	£575	9	£5,175	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£600
Licensing	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250	£1,250	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,500
Licensing	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000	£3,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£3,000
Licensing	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Betting Premise (excluding Tracks)	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Betting Premise (excluding Tracks)	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Track	Licence Application	N	£2,500	£2,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,500
Licensing	Track	Annual Fee	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,000
Licensing	Track	Application to Vary	N	£1,250	£1,250	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,250
Licensing	Track	Application to Transfer	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£950
Licensing	Track	Application for Reinstatement	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£950
Licensing	Track	Application for Provisional Statement	N	£2,500	£2,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,500
Licensing	Track	Licence Application (Provisional Statement Holders)	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£950
Licensing	Track	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Track	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Family Entertainment Centre	Licence Application	N	£2,000	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,000
Licensing	Family Entertainment Centre	Annual Fee	N	£725	£725	3	£2,175	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£750
Licensing	Family Entertainment Centre	Application to Vary	N	£1,000	£1,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,000
Licensing	Family Entertainment Centre	Application to Transfer	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£950
Licensing	Family Entertainment Centre	Application for Reinstatement	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£950
Licensing	Family Entertainment Centre	Application for Provisional Statement	N	£2,000	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,000
Licensing	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950	£950	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£950
Licensing	Family Entertainment Centre	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Family Entertainment Centre	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Adult Gaming Centre	Licence Application	N	£2,000	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,000
Licensing	Adult Gaming Centre	Annual Fee	N	£950	£950	10	£9,500	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,000
Licensing	Adult Gaming Centre	Application to Vary	N	£1,000	£1,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,000
Licensing	Adult Gaming Centre	Application to Transfer	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Adult Gaming Centre	Application for Reinstatement	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Adult Gaming Centre	Application for Provisional Statement	N	£2,000	£2,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,000
Licensing	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200	£1,200	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,200
Licensing	Adult Gaming Centre	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Adult Gaming Centre	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	New Small Casino	Licence Application	N	£8,000	£8,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£8,000
Licensing	New Small Casino	Annual Fee	N	£5,000	£5,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£5,000
Licensing	New Small Casino	Application to Vary	N	£4,000	£4,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£4,000
Licensing	New Small Casino	Application to Transfer	N	£1,800	£1,800	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,800
Licensing	New Small Casino	Application for Reinstatement	N	£1,800	£1,800	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£1,800
Licensing	New Small Casino	Application for Provisional Statement	N	£8,000	£8,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£8,000
Licensing	New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000	£3,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£3,000
Licensing	New Small Casino	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	New Small Casino	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50
Licensing	New Large Casino	Licence Application	N	£10,000	£10,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£10,000
Licensing	New Large Casino	Annual Fee	N	£10,000	£10,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£10,000
Licensing	New Large Casino	Application to Vary	N	£5,000	£5,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£5,000
Licensing	New Large Casino	Application to Transfer	N	£2,150	£2,150	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,150
Licensing	New Large Casino	Application for Reinstatement	N	£2,150	£2,150	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£2,150
Licensing	New Large Casino	Application for Provisional Statement	N	£10,000	£10,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£10,000
Licensing	New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000	£5,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£5,000
Licensing	New Large Casino	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	New Large Casino	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Regional Casino	Licence Application	N	£15,000	£15,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£15,000
Licensing	Regional Casino	Annual Fee	N	£15,000	£15,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£15,000
Licensing	Regional Casino	Application to Vary	N	£7,500	£7,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£7,500
Licensing	Regional Casino	Application to Transfer	N	£6,500	£6,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£6,500
Licensing	Regional Casino	Application for Reinstatement	N	£6,500	£6,500	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£6,500
Licensing	Regional Casino	Application for Provisional Statement	N	£15,000	£15,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£15,000
Licensing	Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000	£8,000	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£8,000
Licensing	Regional Casino	Copy of Licence	N	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Regional Casino	Notification of Change	N	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50
Licensing	Temporary Use Notice	Application Fee	Y	£500	£500	0	£0	0%	Set by statute	D Croucher	£500
Licensing	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50	£50	1	£50	0%	Set by statute	D Croucher	£50
Licensing	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150	£150	0	£0	0%	Set by statute	D Croucher	£150
Licensing	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50	£50	0	£0	0%	Set by statute	D Croucher	£50
Licensing	Alcohol Licences Premises	Permit Transitional Application Fee (3+ Machines)	Y	£100	£100	0	£0	0%	Set by statute	D Croucher	£100

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Family Entertainment Centre Gaming Machine	Permit Application Fee	Y	£300	£300	0	£0	0%	Set by statute	D Croucher	£300
Licensing	Family Entertainment Centre Gaming Machine	Permit Renewal Fee	Y	£300	£300	9	£2,700	0%	Set by statute	D Croucher	£300
Licensing	Family Entertainment Centre Gaming Machine	Permit Transitional Application Fee	Y	£100	£100	0	£0	0%	Set by statute	D Croucher	£100
Licensing	Prize Gaming	Permit Application Fee	Y	£300	£300	0	£0	0%	Set by statute	D Croucher	£300
Licensing	Prize Gaming	Permit Renewal Fee	Y	£300	£300	0	£0	0%	Set by statute	D Croucher	£300
Licensing	Prize Gaming	Permit Transitional Application Fee	Y	£100	£100	0	£0	0%	Set by statute	D Croucher	£100
Licensing	Club Gaming	Permit Application Fee	Y	£200	£200	0	£0	0%	Set by statute	D Croucher	£200
Licensing	Club Gaming	Permit Annual Fee	Y	£50	£50	1	£50	0%	Set by statute	D Croucher	£50
Licensing	Club Gaming	Permit Renewal Fee	Y	£200	£200	5	£1,000	0%	Set by statute	D Croucher	£200
Licensing	Club Gaming	Permit Transitional Application Fee	Y	£100	£100	0	£0	0%	Set by statute	D Croucher	£100
Licensing	Club Gaming Machine	Permit Application Fee	Y	£200	£200	0	£0	0%	Set by statute	D Croucher	£200
Licensing	Club Gaming Machine	Permit Annual Fee	Y	£50	£50	0	£0	0%	Set by statute	D Croucher	£50
Licensing	Club Gaming Machine	Permit Renewal Fee	Y	£200	£200	0	£0	0%	Set by statute	D Croucher	£200
Licensing	Club Gaming Machine	Permit Transitional Application Fee	Y	£100	£100	0	£0	0%	Set by statute	D Croucher	£100

				2012/13	2013/14	2013/14	2013/14				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Maximum Fee Permissible
1	2	3	4	5	6	7	8	9	10		
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100	£100	0	£0	0%	Set by statute	D Croucher	£100
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50	£50	0	£0	0%	Set by statute	D Croucher	£50
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Renewal Fee	Y	£200	£200	0	£0	0%	Set by statute	D Croucher	£200
Licensing	Gaming Machine Permit	Annual Fee	Y	£50	£50	5	£250	0%	Set by statute	D Croucher	£50
Licensing	Provision of Gambling	Copy Licence	Y	£25	£25	0	£0	0%	No change - cost recovery. Within statutory ranges.	D Croucher	£25
Licensing	Provision of Gambling	Notification of Change	Y	£25	£50	0	£0	100%	Set at cost recovery. Within statutory ranges.	D Croucher	£50

				2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	11	
Licensing	Acupuncture	Premise Registration	N	£175	£175	0		£0	0%	No Change	D Croucher
Licensing	Acupuncture	Additional Practitioner	N	£80	£80	1		£80	0%	No Change	D Croucher
Licensing	Acupuncture	Minor Variation	N		£50	0		£0		Additional fee to cover administration of minor variations to licence	D Croucher
Licensing	Cosmetic Piercing	Premise Registration	N	£175	£175	0		£0	0%	No Change	D Croucher
Licensing	Cosmetic Piercing	Additional Practitioner	N	£80	£80	1		£80	0%	No Change	D Croucher
Licensing	Cosmetic Piercing	Minor Variation	N		£50	0		£0		Additional fee to cover administration of minor variations to licence	D Croucher
Licensing	Ear Piercing	Premise Registration	N	£175	£175	0		£0	0%	No Change	D Croucher
Licensing	Ear Piercing	Additional Practitioner	N	£80	£80	1		£80	0%	No Change	D Croucher
Licensing	Ear Piercing	Minor Variation	N		£50	0		£0		Additional fee to cover administration of minor variations to licence	D Croucher
Licensing	Electrolysis	Premise Registration	N	£175	£175	0		£0	0%	No Change	D Croucher
Licensing	Electrolysis	Additional Practitioner	N	£80	£80	1		£80	0%	No Change	D Croucher
Licensing	Electrolysis	Minor Variation	N		£50	0		£0		Additional fee to cover administration of minor variations to licence	D Croucher
Licensing	Semi-permanent Skin-colouring	Premise Registration	N	£175	£175	0		£0	0%	No Change	D Croucher

				2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	11	
Licensing	Semi-permanent Skin-colouring	Additional Practitioner	N	£80	£80	1		£80	0%	No Change	D Croucher
Licensing	Semi-permanent Skin-colouring	Minor Variation	N		£50	0		£0		Additional fee to cover administration of minor variations to licence	D Croucher
Licensing	Tattooing	Premise Registration	N	£175	£175	0		£0	0%	No Change	D Croucher
Licensing	Tattooing	Additional Practitioner	N	£80	£80	1		£80	0%	No Change	D Croucher
Licensing	Tattooing	Minor Variation	N		£50	0		£0		Additional fee to cover administration of minor variations to licence	D Croucher
Licensing	Animal Licensing	Boarding Establishments	N	£235	£235	12	plus Vet fees	£2,820	0%	No Change	D Croucher
Licensing	Animal Licensing	Dog Breeding Establishments	N	£235	£235	2	plus Vet fees	£470	0%	No Change	D Croucher
Licensing	Animal Licensing	Dangerous Wild Animals	N	£235	£235	1	plus Vet fees	£235	0%	No Change	D Croucher
Licensing	Animal Licensing	Performing Animals	N	£235	£235	0	plus Vet fees	£0	0%	No Change	D Croucher
Licensing	Animal Licensing	Pet Shops	N	£170	£170	6		£1,020	0%	No Change	D Croucher

				2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	11	
Licensing	Animal Licensing	Horse Riding Establishments	N	£235	£235	8	plus Vet fees	£1,880	0%	No Change	D Croucher
Licensing	Animal Licensing	Zoos	N	£750	£750	0		£0	0%	No Change	D Croucher
Licensing	Street Trading Consent	Grant or Renewal	N	£490	£490	6		£2,940	0%	No Change	D Croucher
Licensing	Street Trading Consent	Occasional	N	£130	£130	0		£0	0%	No Change	D Croucher
Licensing	Street Trading Consent	Occasional Street Market	N	£200	£200	1	up to 25 stalls then £10 per stall thereafter	£1,200	0%	No Change	D Croucher
Licensing	Street Trading Consent	Pavement Permit (New) - Tables & Chairs	N	£75	£75	2	New & Variation Applications	£150	0%	No Change	D Croucher
Licensing	Street Trading Consent	Pavement Permit (Renewal) - Tables & Chairs	N	£35	£35	25	Renewal	£875	0%	No Change	D Croucher
Licensing	Sexual Entertainment Venue	Grant	N	£3,250	£3,250	0		£0	0%	No Change	D Croucher
Licensing	Sexual Entertainment Venues	Renewal or Transfer	N	£2,225	£2,225	1		£2,225	0%	No Change	D Croucher
Licensing	Boat Licence	Grant	N	£90	£90			£0	0%	No Change. Brought across from Leisure facilities	D Croucher
Licensing	Boat Licence	Renewal or Transfer	N	£90	£90	4		£360	0%	No Change. Brought across from Leisure facilities	D Croucher
Licensing	Hypnotism Performance	Grant	N		£50	1		£50		Additional fee to cover administration of Applications	D Croucher

				2012/13	2013/14	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Proposed Charges inc VAT (where applicable)	Projected Units	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager
1	2	3	4	5	6	7	8	9	10	11	
Licensing	Hackney Carriage & Private Hire	Hackney Carriage & Private Hire Vehicle Annual Licence	N	£315	£315	181		£57,015	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Unmet Demand Survey	N	£60	£60	69		£4,140	0%	Repayment of £12,000 unmet demand survey. Charged per hackney carriage vehicle over 3 year period	D Croucher
Licensing	Hackney Carriage & Private Hire	Short-term Licence Following Change of Vehicle (Temporary Transfer)	N	£90	£90	34	(£30 discount on first transfer. Subsequent transfers charged at full rate)	£3,060	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year	N	£85	£85	286		£24,310	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Driver Identity Deposit	N	£40	£40	14	new drivers	£560	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	CRB Disclosure (at Cost)	N		£44	95	new drivers + every 3 years for renewals	£4,180		Not included on last year's F & C - existing charge - no change	D Croucher
Licensing	Hackney Carriage & Private Hire	Knowledge Test	N		£26	14	new drivers	£364		Not included on last year's F & C - existing charge - no change	D Croucher
Licensing	Hackney Carriage & Private Hire	Vehicle Plate	N	£19	£19	20	per plate	£380	0%	Fee frozen for current financial year	D Croucher
Licensing	Hackney Carriage & Private Hire	Vehicle Plate	N	£16	£16	20	per holder	£320	0%	Fee frozen for current financial year	D Croucher
Licensing	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney)	N	£55	£55	112	per vehicle	£6,160	0%	Fee frozen for current financial year	D Croucher

				2012/13	2012/13	2013/14	2013/14	2013/14			
Service	Detail	Narrative	Statutory Y/N	Charges inc VAT	Units / Comments	Proposed Charges inc VAT	Units / Comments	Total Expected Income ex VAT	% change	Reasons for Change in Charges and/or income	Service Manager
1	2	3	4	5	6	7	8	9	10	11	
Planning	General	Section 52 Agreements, Section 106 Agreements, Tree Preservation Orders and Article 4 Directions and Enforcement Notices	Y	£5.00		£5.00		£750	0%	No change - Very few requests	M Ebbs
Planning	General	Plans submitted with planning applications or accompanying other planning documents and other miscellaneous photocopying	N	£0.10	A4	£0.10	A4		0%	Increased use of electronic copying to be continued.	M Ebbs
Planning	General	Plans submitted with planning applications or accompanying other planning documents and other miscellaneous photocopying	N	£0.20	A3	£0.20	A3		0%	Increased use of electronic copying to be continued.	M Ebbs
Planning	General	Plans submitted with planning applications or accompanying other planning documents and other miscellaneous photocopying	N	£5.00	Over A3	£5.00	Over A3		0%	Increased use of electronic copying to be continued.	M Ebbs
Planning	General	Research on Planning Histories, Permitted Development Rights and Use classes	N	£35.00	per request	£35.00	per request		0%	Very few requests	M Ebbs
Planning	General	Planning Application Fees (see Annex 2a - A Guide to the Fees for Planning Applications in England)	Y					£455,000		Fees set by Government. The Government introduced a 15% rise in fees effective from 22 November 2012 and indicated that local fee setting remains a medium-term possibility	M Ebbs
Planning	General	Pre-application advice (see Annex 2b)	N					£30,000		No change	M Ebbs
Planning	General	Details pursuant to conditions	Y	£25.00	householder	£25.00	householder	£15,000	0%	15% national rise from 22 November 2012	M Ebbs
Planning	General	Details pursuant to conditions	Y	£85.00	per request	£85.00	per request			15% national rise from 22 November 2012	M Ebbs
Planning	General	Advice on compliance of conditions information	Y	£25.00	householder	£25.00	householder		0%	15% national rise from 22 November 2012	M Ebbs
Planning	General	Advice on compliance of conditions information	Y	£85.00	per request	£85.00	per request			15% national rise from 22 November 2012	M Ebbs